

Incorporating/Purchasing a Hong Kong Private Limited Company

1. Name of the Company (A company name may be in either English alone, Chinese alone, or in both English and Chinese)

In English : _____ (must end with "LIMITED")

In Chinese : _____ (must end with "有限公司")

2. Share Capital (HK\$)

Number of shares : **10,000** (recommended)

Value per share: **HK\$1** (recommended)

To be issued and fully paid : HK\$ _____

3. Registered Office

Rooms 1318-20, Hollywood Plaza, 610 Nathan Road, Mongkok, Kowloon, Hong Kong. (free of charge)
 You may use our Residential Address as the registered office free of charge for the first year. (HK\$1,900 from the 2nd year onwards)

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4. Nature of Business (e.g. trading, consulting etc) _____
 (Less than 60 English alphabets or 30 Chinese characters)

5. Date of Commencement of Business _____

6. Name of Bank HSBC Hang Seng Bank Others: _____

Authorized person(s) to sign cheques, etc. _____ and/or _____

7. Particulars of Directors (must be over 18 years old and not an undischarged bankrupt)

1. Name	Residential Address
English	
Chinese	
HKID/Passport No.	
Contact Tel	Email
2. Name	Residential Address
English	
Chinese	
HKID/Passport No.	
Contact Tel	Email
3. Name	Residential Address
English	
Chinese	
HKID/Passport No.	
Contact Tel	Email
4. Name	Residential Address
English	
Chinese	
HKID/Passport No.	
Contact Tel	Email

(Continued)

8. Particulars of Shareholders

1. Name	Residential Address	No. of shares held
English		
Chinese		
HKID/Passport No.	Occupation (e.g. Merchant)	
Contact Tel	Email	
2. Name	Residential Address	No. of shares held
English		
Chinese		
HKID/Passport No.	Occupation (e.g. Merchant)	
Contact Tel	Email	
3. Name	Residential Address	No. of shares held
English		
Chinese		
HKID/Passport No.	Occupation (e.g. Merchant)	
Contact Tel	Email	
4. Name	Residential Address	No. of shares held
English		
Chinese		
HKID/Passport No.	Occupation (e.g. Merchant)	
Contact Tel	Email	

9. Company Secretary (Must be a Hong Kong resident or a body corporate having its registered office or place of business in Hong Kong)
Our service is FREE for the first year. You have no obligation to use our service in the coming years.

Name	Address
RYA Management Ltd (free of charge)	Rooms 1318-20, Hollywood Plaza, 610 Nathan Road, Mongkok, Kowloon, H.K.
Others:	

10. Witness (The details of Witness will be published on the M&As, which can be inspected by the public. You do not need to provide any Witness's information if you are signing the incorporation documents here in our office. Witness is not required for "shelf companies".)

Name	Residential Address	Occupation

To: RYA Management Ltd [Tel : (852) 2781 0282 Fax : (852) 2781 0816 Email : info@rccpa.com.hk]

I hereby give you instruction to proceed with the set up / purchase of the company at **HK\$5,950** (included Capital Fee HK\$1,730, Business Registration Fee and Government Levy HK\$450) on my behalf.
I have done my best to ensure the above information is accurate and enclosed copies of passport(s) or Hong Kong Identity Card(s) of the above mentioned director(s) and shareholder(s).

Signed :

(4/2009)

Name : _____ Contact telephone : _____
Date : _____ E-mail : _____